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## NOTICE OF MEETING

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### **CABINET MEMBER FOR CULTURE, LEISURE AND SPORT**

**FRIDAY, 20 JULY 2018 AT 10.00 AM**

**THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL**

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If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

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### **CABINET MEMBER FOR CULTURE, LEISURE AND SPORT**

Councillor Steve Pitt (Liberal Democrat)

#### **Group Spokespersons**

Councillor Frank Jonas BEM, Conservative

Councillor Stephen Morgan MP, Labour

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(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.**

## **A G E N D A**

- 1 Apologies for absence**
- 2 Declaration of Members' Interests**
- 3 The D-Day Story & D-Day 75th Anniversary (Pages 7 - 20)**

#### Purpose of report

To outline the initial plans for both the programme of heritage activities connected to local and international partners for the 75<sup>th</sup> anniversary of D-Day, as outlined in the plan in Appendix A, and the potential commemoration programme as a national hub for activities to mark this significant anniversary.

**RECOMMENDED that the Cabinet Member:**

- (1) Agree that the D-Day Story should work with local and international partners to lead heritage activities connected to the 75<sup>th</sup> anniversary of D-Day as outlined in the plan in appendix A.**
- (2) To seek authority to continue to liaise with the MOD on the position of Portsmouth in the programme of national and international commemorations which will be marking the 75<sup>th</sup> anniversary of the D-Day landings.**

**4 Bookfest (Pages 21 - 30)**

Purpose of report

To update the Cabinet Member on the 2018 Portsmouth BookFest and to outline recommendations for the 2019 Festival.

**RECOMMENDED that the Cabinet agree:**

- (1) To utilise Arts Council England funding to develop the Portsmouth Short Story Competition.**
- (2) To deliver a second publishing event following the success of the 2018 event.**
- (3) To utilise Arts Council England funding to develop audiences both in Portsmouth and further afield, building a visible publicity campaign.**
- (4) Develop more events and workshops for young people.**

**5 Libraries and Archive Annual Report (Pages 31 - 38)**

Purpose of report

To update and inform the Cabinet Member for Culture, Leisure and Sport of the work carried out by the Portsmouth Library and Archive Services in the last twelve months, i.e. 2017/18 as identified in the Libraries and Archive Annual Update Report 2017.

To make recommendations for additional actions to be undertaken in Portsmouth Libraries and Archives in line with the Business Plan and city council priorities for the period 2018/19.

**RECOMMENDED**

- (1) That the updates to the agreed actions from the Portsmouth Libraries and Archives Annual Update Report 2017/18, shown at 3 be noted.**
- (2) That the following actions be delivered by Libraries and Archives in 2018/19:**
  - (a) Delivery of the Libraries Health and Wellbeing Project funded by**

the Public Health Transformation fund. This is a four year project to the value of £174,000

- (b) Delivery of the City of Stories Project funded by Arts Council England. This project is shared equally by The Conan Doyle Project and Libraries and Archives. This is a two year project to the value of £140,000
- (c) Delivery of the "No Fines and Reservation Fees" three year pilot study.
- (d) Development and launch of the independent Public Libraries, School Library service and Archive Service website
- (e) Delivery and evaluation of innovative projects to extend the reach of the annual Summer Reading Challenge to hard to reach groups and all that do not currently use a library.
- (f) Delivery of Universal Credit, to be rolled out across the city from September 2018
- (g) Work with Civica/Spydus to develop the work to migrate the Archive catalogue to Spydus 10
- (h) Development of the Archive Outreach Policy
- (i) Explore alternative library management systems for the School Library service and its clients
- (j) Deliver annual budget saving as required

**6 Update on Wild about Portsmouth (Information only) (Pages 39 - 44)**

Purpose of report

Information report to update Members on the Heritage Lottery Fund (HLF) funded project 'Wild about Portsmouth'

**7 Archive Digitisation Project (Information only) (Pages 45 - 50)**

Purpose of report

Information report to update the cabinet member on the progress of the contract with Findmypast to provide a service to digitise, index and host, on an internationally available website, a range of documents stored in the City's archive.

**8 Exclusion of Press and Public**

(NB Please note that appendix 1 of this report is Exempt and if Members wish to refer to it, there is provision to do so following the exclusion of the press and public)

**That in view of the contents of the following item on the agenda the Portfolio Holder is RECOMMENDED to adopt the following motion:**

**"That, under the provisions of Section 100A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985, the press and public be excluded for the consideration of the following item on the grounds that the appendix to the report contains information defined as exempt in Part 1 of Schedule 12A to the Local**

Government Act, 1972”.

Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) England Regulations 2012, regulation 5, the reason for exemption of the listed item is shown below.

(NB The exempt/confidential committee papers on the agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties. Members are reminded of standing order restrictions on the disclosure of exempt information and are invited to return their exempt documentation to the Local Democracy Officer at the conclusion of the meeting for shredding.)

The public interest in maintaining the exemption must outweigh the public interest in disclosing the information.

<u>Item</u>	<u>Exemption Para No.*</u>
9. Landing Craft Tank Project (Appendix 1 only)	3

\*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**9 Landing Craft Tank 7074 (Pages 51 - 62)**

(NB Appendix 1 is exempt and provision has been made on the agenda for the meeting to be moved into exempt session if required)

Purpose of report

To provide details of the application to the Heritage Lottery Fund for the Landing Craft Tank project - LCT 7074: Saving a D-Day Hero.

**RECOMMENDED that:**

- (1) The aspirations of the LCT 7074 project and the potential risks to the council are noted.
- (2) Officers seek confirmation from the National Museum of the Royal Navy that it will maintain the ship in good condition as its owner.
- (3) Officers work with NMRN representatives to finalise roles and responsibilities in advance of the outcome of the application to HLF.
- (4) Subject to 2 and 3 above, the application to the Heritage Lottery Fund is endorsed and supported.

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